

# Meeting Minutes

**Hutchinson Elementary**

**Date: August 31, 2021**

**Time: 6:00 p.m.**

**Location: Zoom Link:**

<https://atlantapublicschoolsus.zoom.us/j/9591889304?pwd=R2pkNW1KSnbWSzZaeGZ2UklHOVQwdz09>

**I. Call to order: 6:05 p.m.**

**II. Roll Call**

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Dr. Shuanta Broadway McDaniel	P
Parent/Guardian	Meoisha Bethea	A
Parent/Guardian	Antoinette Ruben	A
Parent/Guardian		
Instructional Staff	Krystil Oliver	P
Instructional Staff	Brittany Jenkins Bingham	P
Instructional Staff	Laila Ogunyomi	P
Community Member	Michael Hopkins	P
Community Member		
Swing Seat		
Student <i>(High Schools)</i>	N/A	

**Quorum Established: Yes**

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: **M. Hopkins** Seconded by: **B. Jenkins Bingham**  
**Members Approving:** K. Oliver, B. Jenkins Bingham, M. Hopkins  
**Members Opposing:**  
**Members Abstaining:**  
**Motion Passes**

## Meeting Minutes

b. **Fill Vacant Positions**

<b>Vacant Position:</b>	<b>Staff</b>
<b>Nominee's Name:</b>	Laila Ogunyomi
GO Team Members <b>In favor</b>	K. Oliver, B. Jenkins Bingham, M. Hopkins
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

**\*\*The Go Team will fill additional member seats at our next meeting on 9/16/21**

c. **Approval of Previous Minutes:**

Motion made by: [M. Hopkins](#); Seconded by: [B. Jenkins Bingham](#)

**Members Approving:** K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi

**Members Opposing:**

**Members Abstaining:**

**Motion** [\[Passes\]](#)

d. **Election of Officers**

**\*\*The Go Team elected an interim chair and interim secretary. Our officers will be elected at our next meeting on 9/16/21.**

i. **(Interim) Chair: Result:** [Michael Hopkins](#)

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	Michael Hopkins
GO Team Members <b>In favor</b>	K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

ii. **(Interim)Secretary: Result:** [Krystil Oliver](#)

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee's Name:</b>	Krystil Oliver

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GO Team Members <b>In favor</b>	K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

e. **Set GO Team Meeting Calendar**

**\*\*We will complete our calendar at our next meeting on 9/16/21.**

	Date	Time	Location	Public Comment (Yes/No)
1				
2				
3				
4				
5				
6				
7				
8				

f. **Review and Approve Public Comment Format**

“For those of you wishing to provide comment, there is time allotted on the agenda from 6p.m. – 6:30 p.m. The sign-up sheet is by the door. Each member of the public will have 5 minutes to speak at which time we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 30 minutes we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.”

Motion to adopt made by: [Krystil Oliver](#); Seconded by: [Michael Hopkins](#)

**Members Approving:** K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi

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Members Opposing:

Members Abstaining:

Motion Passes

g. **Review and Adopt GO Team Norms**

- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity

Motion made by: [M. Hopkins](#); Seconded by: [K. Oliver](#)

Members Approving: K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi

Members Opposing:

Members Abstaining:

Motion Passes

**IV. Discussion Items**

- a. **Discussion Item 1:** No discussion items

**V. Information Items**

a. **Principal's Report**

- Renovated Building Dedication and ribbon cutting will be 10/13/21 @ 10:00a.m.-11:00 a.m. with limited number of attendees. Stem Lab dedication to Delta Buddies who passed away.
- Hutchinson received Stem Cognia Certification.
- School Improvement Plan (SIP) has been submitted by administrative team with some feedback and will be finalize and share once completed.
- Covid 19 protocols: Each child will be screened, parent health check, surveillance testing for employees and students. After Labor Day all APS employees will be required to take a covid test 2x a week. All students have a seating chart in all areas for contact tracing. Masks are required.
- Hutchinson's new Assistant Principal is Mrs. Shaleece Long.
- Enrollment in 296 which is under projected enrollment. The full-time social worker will work with families to get children back in schools.

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- Universal Screeners: MAP Test. Programs for intervention include HMH, read 180, Systems 44, and Do the Math. The three-year intervention plan begun during this past summer. Intervention will be held 4 days a week. K-2 @ 9:00a.m.-9:45a.m., and 3-5 @ 8:15-9:00.
- Cares Act II money went to funding a “Communities In Schools” worker Mr. West who provide resources for families, a teacher resident, and a teacher tutor.
- Hutchinson is a tier 1 school. Hutchinson was recognized as a Title I Rewards School for FY 2020 and FY2021.

**VI. Announcements** No Announcements at this time.

**VII. Adjournment**

Motion made by: [M. Hopkins](#); Seconded by: [K. Oliver](#)

**Members Approving:** K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi

**Members Opposing:**

**Members Abstaining:**

**Motion Passes**

**ADJOURNED AT** 6:53 p.m.

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**Minutes Taken By:** [Krystil Oliver](#)

**Position:** [Interim Secretary](#)

**Date Approved:** [\[Insert Date When Approved\]](#)